

## APPRAISAL FORM

Name of Polytechnic/institute .....

Name of Trainee .....

PIN No. ....

Evaluation period From ..... To .....

| SI.No | Evaluation Criteria                  | Poor | Satisfactory | Good | Excellent |
|-------|--------------------------------------|------|--------------|------|-----------|
| 1.    | Attendance & Punctuality             | 1 2  | 3 4          | 5 6  | 7 8       |
| 2.    | Familiarity with Technical Terms     | 1 2  | 3 4          | 5 6  | 7 8       |
| 3.    | Familiarity with Materials and tools | 1 2  | 3 4          | 5 6  | 7 8       |
| 4.    | Attitude towards job                 | 1 2  | 3 4          | 5 6  | 7 8       |
| 5.    | Manual skills                        | 1 2  | 3 4          | 5 6  | 7 8       |
| 6.    | Application of Knowledge             | 1 2  | 3 4          | 5 6  | 7 8       |
| 7.    | Problem Solving skill                | 1 2  | 3 4          | 5 6  | 7 8       |
| 8.    | Comprehension & Observation          | 1 2  | 3 4          | 5 6  | 7 8       |
| 9.    | Safety Consciousness                 | 1 2  | 3 4          | 5 6  | 7 8       |
| 10.   | Human relations                      | 1 2  | 3 4          | 5 6  | 7 8       |
| 11.   | Ability to communicate               | 1 2  | 3 4          | 5 6  | 7 8       |
| 12.   | Supervising Ability                  | 1 2  | 3 4          | 5 6  | 7 8       |
| 13.   | General Conduct During the Training  | 1    | 2            | 3    | 4         |

|                              |
|------------------------------|
| Total Marks:            /100 |
|------------------------------|

Signature of Training In Charge  
of the Industry

Signature of visiting faculty ( From Polytechnic )

(II) Specify Briefly;

1. General areas in which Trainee received Training
2. Any deficiency or short fall observed
3. Any suggestion to improve the Trainees performance
4. Reaction of Trainee to corrective action at (3) above.