

MANDATORY DISCLOSURES

DIPLOMA IN ENGINEERING & TECHNOLOGY/ARCHITECTURE / PHARMACY /HMCT PROGRAMMES

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on CTE / State Government/ Board/ AICTE."

I. NAME OF THE INSTITUTION

- Address including telephone, Fax, e-mail.

Smt. B. Seetha polytechnic
Vishnupur,Bhimavaram-534202
W.G.DT.
Bhimavaram Mandal
West Godavari-534 202
Ph.08816-224215,229189,228591
Fax: 08816-227769
www.seethapolytechinc@gmail.com
Web site: Seethapoly.edu.in

II. NAME & ADDRESS OF THE PRINCIPAL

- Address including telephone, Fax, e-mail.

Sri M.Vijaya Bhaskar, B.E., (ECE,
vijayabhaskarmalapaka@gmail.com

Mobile No. 99123 42093

III. NAME OF THE AFFILIATING BODY - SBTET

IV. GOVERNANCE

- Members of the Board and their brief background

Chairman:

Sri K.V.Vishnu Raju the grand son of the Founder Chairman and the Managing Director of Anjani Portland Cement Ltd., Hyderabad is the present Chairman.He graduated in Chemical Engineering from Regional Engineering Collge, Thiruchirapalli, obtained Masters degree from the prestigious Michigan Technological University, USA and worked for two years in Du-Pont, one of the World's top ranking U.S. based Chemical industry.

Secretary:

Sri P.Krishna Ganga Raju, a close associate of the Founder Chairman, is the secretary of Sri Vishnu Educational Society, Studied B.A. Honours with Psychology and Philosophy in Madras Christian College, Madras University. After completing education he concentrated on his Agricultural farm and developed high yielding varieties in paddy.

He played a key role in introducing the early second crop which is the culminating point in the entire Godavari delta to have a second crop every year. He played an important role in the promotion of Rassi Cements by making farmers as Partners of that Company which is first of its kind. He is the driving force behind Dr.B.V.Raju in starting various Educational Institutions under Dr.B.V.Raju Foundation & Sri Vishnu Educational Society,

Director

Dr.D.R.Raju, former Principal of S.V.University College of Engineering, Tirupati, obtained his Masters Degree from Indian Institute of Science, Bangalore and Ph.D., from Indian Institute of Technology, Kharagapur. He served Sri Venkateswara University in various capacities including the principal of its university Engineering College for more than three decades. He also worked as Principal / Director of one of the prestigious institutions in Bangalore for more than six years before assuming charge as founder Director of this institute. He is a recipient of Best Teacher Award from Govt., of Andhra Pradesh. He is a Fellow, Institution of Engineers, Member IEEE, and was a member of several National Committees dealing with Technical Education and Recruitment including A.I.C.T.E. and U.P.S.C.

Principal:

Sri M.Vijaya Bhaskar, Principal,Smt.B.Seetha Polytechnic. He did his Bachelors degree in Electronics & Communication Engineering from Andhra University.He has 16y-6m years of over all experience in technical education.

- Members of Academic Advisory Body

Sri K.V.Vishnu Raju
Sri P.Krishna Ganga Raju
Dr.D.R.Raju
Dr.V.S.Raju, IIT, Delhi, Ex-Director
Dr.D.Basava Raju
Dr.P.Venkata Rao
Dr.R.V.Subrahmanyam
Prof.D.Suryanarayana

- Frequency of the Board Meetings and Academic Advisory Body

Atleast quarterly once / upon arising necessity

- Organizational chart and processes:

Charts are enclosed

- Nature and Extent of involvement of faculty and students in academic affairs/improvements

1. Designing academic /Co-Curriculum calendar.
2. Student evaluation system by the Teachers and by conducting regular internal tests
3. Staff appraisal by students by contacting HODs and other senior faculty and by filling Questionnaires.
4. Student counseling system. (one lecturer is allocated for a batch of 20 students)
5. Implementation of "Earn While Learn" Scheme for brilliant students to eradicate academic imbalances among the students.(Brilliant students will be guiding the backward students of their class / other classes for which they will be paid cash incentives.
6. Parent counsel meeting: Inter action with the parents regarding their wards performance and suggestions.
7. Student counsel meetings.
8. Inter Departmental meetings.
9. Weekend meetings of all class going teachers regarding personalized evaluation of students in each class.
10. Creation of Data Base / Information system pertaining to all students in the class for academic and character evaluation of students.
11. Reviewing the behavior and performance of the each student.

- Mechanism/Norms & Procedure for democratic/good Governance
 1. Decentralization of power based on hierarchy (rights and responsibilities)
 2. By forming various committees.
 - a. Academic
 - b. Examination
 - c. Discipline
 - d. Sports & Games
 - e. Fine Arts / cultural activities
 - f. Co-Curricular activities (Seminars/Workshops/Quizzes/Elocution/Debate/Group Discussions/Jams/Extempore etc.,)
 - g. Placement
 - h. Student counseling
 - i. Hostel
 - j. Parent counseling
 - k. Grievances
- Student Feedback on Institutional Governance/faculty performance
 1. Collecting suggestions from feed back box.
 2. Student counsel meetings.
 3. Arranging Class Representative meetings.
 4. Taking feed back through questionnaires (on line feed back system)
 5. Frequent Principal-Student Interaction.
- Grievance redressal mechanism for faculty, staff and students
 1. By conducting frequent meetings.
 2. Taking the feed back of Faculty / Staff / Students.
 3. Attending to all the grievances with the help of management.

V. PROGRAMMES

- Name of the Programmes approved by the AICTE (including Second Shift if any)
- Name of the Programmes accredited by the AICTE
- For each Programme the following details are to be given:
 - Name
 - Number of seats
 - Duration
 - Fee

Course	Number of Seats(Shift 1)	Number of Seats(Shift 2)	Duration	Fee
DCME	120	120	3 years	Rs.15500/-
DECE	120	120	3 years	Rs.15500/-
DEEE	120	120	3 years	Rs.15500/-
DAEIE	60	60	3 years	Rs.15500/-

- Cut off mark/rank for admission during the last three years

Course	2007-08	2008-09 (Shift 1)	2008-09 (Shift 2)	2009-10 (Shift 1)	2009-10 (Shift 2)
DCME	64507	103532	100957	151834	145669
DECE	66553	95692	95692	152296	148489
DEEE	75322	117974	105501	144571	151259
DAEIE	70336	108176	117176	151043	139683

- Placement Facilities

List Of Candidates Selected In Various Companies

2005-06

S.No.	Company	Number of students selected
1	HCL	EC-01, EE-01 = 02

2006-07

S.No.	Company	Number of students selected
1	HCL	CM-02, EE-02 = 04
2	Efftronics	EC-13, EE-15, AEI-11 = 39
3	Vijay Electricals	EE-05 = 05
4	Nokia	EE-02

FOR THE ACADEMIC YEAR 2007-08

S.No.	Company	Number of students selected
1	TCS	EC – 03 , EE-03 = 06
2	SIFY	EC-01
3	MY HOME	EE-04, AEI-01

FOR THE ACADEMIC YEAR 2008-09

S.No.	Company	Number of students selected
1	SATYAM	EC-02

- Campus placement in last three years with minimum salary, maximum salary and average salary (Min.Rs.8,000/- Max.15,000/-, Avg. Rs.7,000/-)

VI. FACULTY

- Branch wise list faculty members:

Annexure Enclosed

- Visiting Faculty: Nil
 - Adjunct Faculty: Nil
 - Guest Faculty: Nil
 - Permanent Faculty: Student Ratio : 19.09
- Number of faculty employed and left during the last three years:
Joined:105 Resigned:40

VII. PROFILE OF PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

For each Faculty give a page covering

- Name : Sri M.Vijaya Bhaskar
- Date of Birth: 07.03.69
- Educational Qualification: . B.E., ECE.,
- Work Experience
- Teaching: 16Years-6m
- Industry:-----
- Others:-----

5. Area of Specializations:

Electronics & Communication Engg-

6. Subjects taught/to be taught

Electronics, Microprocessors, Advanced Microprocessors, Communications, Digital Electronics

7. Projects Carried out

Encoding & decoding of Digital Signals using Manchester / Biphase Coding Techniques.

8. Patents -

9. Technology Transfer -

10. Research Publications -

11. No. of Books published with details

VIII. FEE

- Details of fee, as approved by State Government, for the Institution.
: Rs.15,500/-
- Time schedule for payment of fee for the entire programme.
Yearly Payment june
- No. of Fee waivers granted with amount and name of students.
Nil
- Number of scholarship offered by the institute, duration and amount
2009-10: (1780 Students, 3Years, 2,38,99,550/-)
- Criteria for scholarship.
Ceep Rank < 500 Total three years fee concession
Ceep Rank < 1000 Total three years Half fee concession
Above 500 marks in SSC: Rs.1,000/- Per Annum.
Merit scholarships: Each class(section wise) first – Rs.500/-, second Rs.300/-, third Rs.200/- every year.
Prizes for Attendance for Toppers.
- Estimated cost of Boarding and Lodging in Hostels.
For Boys: 25,000/-
For Girls: 30,000/-

IX. ADMISSION(FIRST AND SECOND SHIFTS SEPARATELY)

- Number of seats sanctioned with the year of approval.
420 Seats (Shift 1), 420 Seats (Shift 2), Year of Approval: AP-88-083/DIP/2008/8955, Dt.24.06.08.
- Number of students admitted under various categories each year in the last three years.

Course	2007-08				2008-09 (Shift 1)				2008-09 (Shift 2)				2009-10 (Shift 1)				2009-10 (Shift 2)			
	OC	BC	SC	OC	OC	BC	SC	ST	OC	BC	SC	ST	OC	BC	SC	ST	OC	BC	SC	ST
DCME	44	54	22	0	53	45	21	01	49	51	20	00	36	68	10	00	13	43	04	00
DECE	50	47	23	0	49	51	17	03	52	46	20	02	29	66	22	03	22	70	27	01
DEEE	49	53	18	0	46	49	23	02	53	43	22	02	31	60	27	02	34	58	28	00
DAEIE	26	24	10	0	31	18	09	02	28	24	08	00	20	29	11	00	25	31	04	00

X. ADMISSION PROCEDURE

- Mention the admission test being followed, name and address of the Test Agency and its URL (website).

Common Entrance Examination into Polytechnic (CEEP), Conducted by SBTE&T
www.sbtetap.ac.in

- Number of candidates admitted through CEEP, Non-CEEP separately for the last three years.

S.No.	Academic Year	No.of Ceep Candidates	No. of Non Ceep Candidates
1	2007-08	385	35
2	2008-09 (Shift 1)	393	27
3	2008-09 (Shift 2)	390	30
4	2009-10 (Shift 1)	372	22
5	2009-10 (Shift 2)	338	42

XI. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE(FIRST AND SECOND SHIFTS SEPARATELY)

LIBRARY:

- Number of Library books/Titles/Journals available (programme-wise)

S.No.	Branch	Number of titles of the books	Number of volumes	Journals
1	DCME	750	5863	4
2	DECE	612	7647	4
3	DEEE	538	8032	3
4	DAEIE	301	3480	2

- List of online National Journals subscribed.: Nil
- E-Library facilities: Broad Band Internet connectivity is provided for students to download information.

LABORATORY:

- For each Laboratory
- List of Major Equipment/Facilities
- List of Experimental Setup

Annexure enclosed in Compliance Report

COMPUTING FACILITIES:

- Number and Configuration of Systems
- Total number of systems connected by LAN
- Total number of systems connected to WAN
- Internet bandwidth
- Major software packages available
- Special purpose facilities available

S.No	Particulars	Availability	
1.	No of Computer terminals P4	196	
2.	Hardware Specification	80 GB, 512MB Ram. 2.99 Ggz, Intel PIV duel, Optical Mouse, Key board, CRT Monitor	
3.	No of terminals of LAN/WAN	150	
4.	Relevant Legal Software	07 (Application)	06 (System)
		1.Visual Studiopro 2.MS Sql Server 2005 3.MS Office 2000 professional 4.Oracle 10G 5.Oracle developer 2000 6.Turbo C++ Suite 7.MS Front page	1.Win Me 2.Proxy Server 3.Window 2003 Server 4.Windows xp professional 5.Unix 6.Windows NT 4.0
5.	Peripheral(s)/ Printers	HP Scanners – 2, Printers – 5	
6.	Internet Accessibility (in kbps & hrs)	1MBPS (Unlimited)	
7.	U.P.S	1(11 KV)	

WORKSHOP:

- List of facilities available:
 - Games and Sports Facilities: Available
 - Extra Curriculum Activities:
 - Soft Skill Development Facilities: Available
 - Number of Classrooms and size of each: 21 Class Rooms @ 68 Sqms.
 - Number of Tutorial rooms and size of each:9 Rooms @ 51 Sqms.
 - Number of laboratories and size of each: 14 Labs @120 Sqms.(Apprx.,)
 - Number of drawing halls and size of each: 03 @ 120 Sqms.
 - Number of Computer Centres with capacity of each:05 Labs @ 100 Sqms.Approx.,
 - Central Examination Facility: Infrastructure and furniture is available to conduct Examinations for 1930 students in the college. Apart form this another 1,000 students may be accommodated in the various colleges located in the same campus and run by the same educational society. Hence, examinations can be conducted at a time for both shifts.

Name of the Room Class Room/Tutorial Room	Capacity of the Room	Total No. of students
30 Class Rooms	40	1200
Seminar Hall 1	400	400
Seminar Hall 2	100	100
Drawing Halls 3	50	150
	Total:	1900

Teaching Learning process

- Curricula and syllabi for each of the programmes as approved by the Board.: Yes
- Academic Calendar of the Board: Yes
- Academic Time Table: Yes
- Teaching Load of each Faculty: 18 Hours
- Internal Continuous Evaluation System and place
3 Internal Examinations will be conducted apart from regular class tests.
- Students' assessment of Faculty, System in place.
Taking feed back through questionnaires (on line feed back system)